



Government of Maharashtra's

**RAJARAM COLLEGE, KOLHAPUR**

**VIDYANAGAR, KOLHAPUR**

(Established in 1880)

**ANNUAL QUALITY ASSURANCE REPORT  
2011-2012**

Submitted to

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)  
BANGALORE 560 072, KARNATAKA, INDIA**



**Internal Quality Assurance Cell**

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## PREFACE

We are very happy to submit the Annual Quality Assurance Report of the college for the year 2011-12 to NAAC, Bangalore. The institution has fully concentrated on overall development of the college students. It also strives hard for improvement of academic performance through research, extension and sports activities. The college students have received various types of Scholarships and fellowships such as: DST Inspire, Dakshina, Government Merit Scholarship as well as Malhotra WeikField Foundation (NGO) Scholarship. These were given to meritorious students to carry out their further higher studies and research work in the areas of their interest. Almost 329 students were benefitted by these fellowships.

In sports, the college students have proved their merit by securing three gold medals at state level and two gold medals at National level. This year, the college teachers have excelled in research work by publishing 37 research articles in International and National level research journals. Thirteen students have registered for Ph. D. under eleven research guides in various subjects.

The college organized a workshop for creating environmental awareness on the theme 'Go green Go clean'. In this year, the college has contributed to gender sensitization and women empowerment by arranging various programmes. These programmes have become our Best Practices.

We congratulate the students, staff and the members of the faculty on their excellent achievements in this academic year.

**Coordinator, NAAC**

**Principal**

# RAJARAM COLLEGE, KOLHAPUR

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

YEAR- 2011-12

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**RAJARAM COLLEGE, KOLHAPUR**  
**THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE**  
**IQAC**

For the year from 1<sup>st</sup> July 2011 to 30<sup>st</sup> June 2012

**Part – A**

**1. Details of the Institution**

1.1 Name of the Institution

1.2 Address Line 1

Address Line 2

City/Town

State

Pin Code

Institution e-mail address

Contact Nos.

Name of the Head of the Institution:

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

**1.3 NAAC Track ID (For ex. MHCOGN 18879)**

**1.4 NAAC Executive Committee No. & Date:**

*(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)*

**1.5 Website address:**

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A	86.10	2004	2009
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

**1.7 Date of Establishment of IQAC:** DD/MM/YYYY

**(IQAC Committee)**

**1.8 AQAR for the year (for example 2010-11)**

**1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))**

**AQAR 2010-11 submitted to NAAC on 30 /10/2015**

**1.10 Institutional Status**

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status \*Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

\* State Government college

**1.11 Type of Faculty/Programme**

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

**1.12 Name of the Affiliating University (for the Colleges) : Shivaji University, Kolhapur**

**1.13 Special status conferred by Central/ State Government--**

UGC/CSIR/DST/DBT/ICMR etc. : Nil

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other

UGC-COP Programmes

## **2. IQAC Composition and Activities (IQAC Committee)**

**2.1 No. of Teachers**

**2.2 No. of Administrative/Technical staff**

**2.3 No. of students**

**2.4 No. of Management representatives**

**2.5 No. of Alumni**

**2.6 No. of any other stakeholder and community representatives**

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

**2.13 Seminars and Conferences (only quality related)**

**(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC**

Total Nos.  International  National  State  Institution level

**(ii) Themes**

**The IQAC committee encouraged the conduct of the following institutional level activities**

- Lead College Workshop on topics :
- “Easy way of Teaching and Learning Biology”
  - “Leadership in Industrial Sector”
  - “Personality development for exploring artist”
  - “New approaches in Science”
  - “MatLab and C++ Softwares”
  - “Elegant Universe”
  - “Yoga for better living”.

## 2.14 Significant Activities and contributions made by IQAC

- A lecture: “Significance of English language in the era of Globalization” was arranged by English department as a part of Barrister Khardekar memorial lecture Endowment series.
- Construction of additional washrooms, renovation of Botany department, Tree plantations, Cubical system arrangement in office and construction of compound wall.
- Encouragement to students for active participation in various socio-economic problems: energy and water crisis, pollution control activities, visit to mentally challenged homes and Orphanage.
- To develop interest amongst students in extramural hobbies like reading, sky watching, painting, cooking, exploring nature, improving writing skills, etc.
- Promotion for research: A lecture from Vice chancellor of Sabargamuna University, who suggested exchange of ideas through faculty interactions.
- Guidance for Cultural shows by inviting Choreographers and artists.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action suggested by the IQAC in the beginning of the year towards quality enhancement, its outcome as achieved by the students at the end of the year is given as under.

Plan of Action	Achievement
1. Establishing a core committee for Academic audit.	Two separate core committees for Arts and Science streams were established and they could assess the academic progress of various departments for improvement in teaching and learning quality
2. To arrange workshop's on a particular theme: “Go Clean, Go Green”.	Ministry of Environment and Forest-Central Government (BAIF Research foundation, Pune) funded Workshops named as “GREEN CORNER” and “Horticulture” were organized by botany department. <ul style="list-style-type: none"> <li>• To exhibit the rare species of</li> </ul>

	<p>plants, medicinal plants</p> <ul style="list-style-type: none"> <li>• To provide guidance in recognition of different species of plants</li> <li>• Arranging slide shows on different species found in different geographic locations.</li> </ul>
3. Emphasis on learning English language for effective communication	Students from both Arts and Science discipline were benefitted through this activity.
4. Lead college workshop arranged by Sport Department	<ul style="list-style-type: none"> <li>• Focus on Health is wealth</li> <li>• Importance of sound mind in a sound body for all round development of student's personality.</li> </ul>
5. Arranging various programs through Ladies association.  Theme : “ Rise in social problems due to decline in sex ratio”	<ul style="list-style-type: none"> <li>• Gender sensitization</li> <li>• Implementation of Government drive on “Save Girl Child”.</li> </ul>
6. Encouragement for participation in extension activities through NCC and NSS units.	<ul style="list-style-type: none"> <li>• Three NCC students bagged Gold Medals in various competition and were promoted to the higher ranking organized by the Government of Maharashtra's NCC Bhavan.</li> <li>• Avdoot Gaikwad, NSS student received youth foundation award from Honourable Guardian Minister Harshvardhan Patil.</li> </ul>
7. Promoting students participation at various levels of sports competition.	Represent the college up to National level competitions in Boxing, Wushu and Karate.

8. To develop interest in students towards research in basic sciences.	Students of Microbiology department secured I prize in University level Avishkar research paper presentation competition.
9. To conduct the program named “Jago Grahak Jago” : initiative from HomeScience department	Awareness about Food Adulteration and Consumer rights through wall paper presentations. It fetched an overwhelming response.
10. Helping students to avail NGO Sponsored fellowships.	Malhotra Foundation fellowship of Rs. 60,000/- (6x10,000/-) was sanctioned to 6 students.

*\* Academic Calendar is attached as Annexure I.*

2.15 Whether the AQAR was placed in statutory body Yes  No   
Management  Syndicate  Any other body  IQAC

Provide the details of the action taken

- Academic audit at the end of the year was conducted.
- Feedback given to the departmental heads for quality enhancement.
- Suggestions given to the faculty from the Academic review meeting attended by the Principal in the office of Director of Higher education.
- Review of Minutes of Higher Education Secretary level meeting attended by Principal.
- Assessment of Teacher’s diary and provided feedback.

**Part-B**  
**Criterion – I**

**1.1 Details about Academic Programmes**

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01			
UG	02		01	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	03		01	

Interdisciplinary				
Innovative				

**1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options**

The system of core and open optional subject is in practice for all programs. Two Interdisciplinary subjects (I.D.S) are provided as options to B.A part II students.

**(ii) Pattern of programmes:**

Pattern	Number of programmes
Semester	B.A Part- I,II B.Sc. Part-I,II
Trimester	
Annual	B.A Part – III, B.Sc. Part- III and M.A Part- I & II

**1.3 Feedback from stakeholders\*** Alumni  Parents  Employers

Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools

*\*Please provide an analysis of the feedback in the Annexure  
(Some of the Departments have taken feedback from students)*

**Students give their feedback in writing and even the experts for invited talk give their suggestion about the changes in syllabi as per the current need.**

**1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.**

- Syllabi of B.A – Part III was revised by Shivaji University, Kolhapur
- Teachers from different departments actively participate in workshops of revised syllabus discussions.
- Some of our teachers in both the disciplines are subcommittee members, who are also a part of Curriculum revision.

**1.5 Any new Department/Centre introduced during the year. If yes, give details.**

No

## Criterion - II

### 2. Teaching, Learning and Evaluation

#### 2.1 Total No. of Permanent faculty

Total	Asst. Professors	Associate Professors (CAS)	Professors/Principal*	Others
37	24	10	1*	2

#### 2.2 No. of permanent faculty with 24 Ph.D

#### 2.3 No. of faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors/Principal*		Others (Contract)		Total	
R	V	R	V	R	V	R	V	R	V
34	25	-	-	1*	-	2	-	37	25

#### 2.4 No. of Guest and Visiting faculty and Temporary faculty C.H.B 75 V 5 (C.H.B- Clock Hour Basis) G 11

#### 2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	08	11	05
Presented papers	12	15	-
Resource Persons	-	02	-

#### 2.6 Innovative processes adopted by the institution in Teaching and Learning.

1. Students seminars covering new advances in their respective subjects were organized.
2. Subject related elocution, Poster, model and essay writing competitions were conducted.
3. An on job training program experience was provided.
4. Guidance to clear PG Entrance Examination

2.7 Total No. of actual teaching days during this academic year 184

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Subject related Quiz shows were conducted by Industrial Microbiology, Microbiology and Botany department for B.Sc Part III students.
- Bar-coding was carried out during Central Assessment Programme in College Centre.
- Providing photocopies of Answer sheets on Student's demand.
- Internal Assessment through multiple choice questions.

2.9 No. of Faculty members involved in curriculum Restructuring / revision/ syllabus development as member of Board of Study/ Faculty/ Curriculum development workshop.

Sr	Involvement Event	No of Staff
1	Other University BOS Member	01
2	Faculty and Academic council members	02
3	B.O.S Members	04
4	Subcommittee for curriculum development	06

2.10 Average percentage of attendance of students

Arts Faculty	%	Science Faculty	%
B.A Part I	78.56	B.Sc. Part I	90.05
B.A Part II	78.75	B.Sc. Part II	92.70
B.A Part III	81.79	B.Sc. Part III	95.21
M.A. Part I	96.00	-	-
M.A. Part II	94.00	-	-

## 2.11 Course/Programme wise Distribution of pass percentage:

Sr	Title of the Programme	Total no. of students appeared	Division				
			Distinction %	I %	II %	III %	Pass %
1	B.Sc. Part I	266	20.00	30.14	11.14	0.00	61.28
2	B.Sc. Part II	270	25.10	50.13	8.79	0.00	84.02
3	B.Sc. Part III	196	43.37	32.14	17.30	0.00	92.81
4	B.A Part I	106	18.86	21.69	28.30	2.83	71.68
5	B.A Part II	64	18.75	39.06	31.25	7.81	96.87
6	B.A Part III	122	7.37	24.59	41.82	7.37	81.13
7	M.A. Part I	24	29.16	29.16	29.16	8.33	95.81
8	M.A. Part II	9	0.00	33.33	33.33	11.11	77.77

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning Process:

IQAC with the help of *Academic Audit Committee* and the Heads of Departments monitors teaching learning process by considering following points:

- Preparation of Academic Calendar
- Result analysis of previous examinations and suggestions for quality improvement
- Redressing academic grievances of staff and students.
- Conduct of Academic audit
- Surprise visits by committee members to the classroom for getting students feedback.
- Encouragement for learning through field visits, study tours and industrial training programs.

## 2.13 Initiatives undertaken towards faculty development

Faculty/Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC - Faculty Improvement Programme	-
HRD Programmes	-
Orientation programmes	03
Faculty exchange program	-
Staff training conducted by the university	-
Staff training conducted by other university	01
Summer/ Winter schools, Workshops, etc.	08

## 2.14 Details of Administrative and Technical staff

<b>Category</b>	<b>Number of Permanent Employees</b>	<b>Number of Vacant Positions</b>	<b>Number of Permanent Positions filled during the Year</b>	<b>Number of Positions filled Temporarily</b>
Administrative Staff	9	2	-	-
Technical Staff	46	8	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC cell motivates to submit proposal to UGC for organizing National level conference.
- Inspiring students to do research in basic sciences by taking advantages of various Govt. schemes.
- Motivating students to participate in “Avishkar”: University research forum.
- Motivated staff to participate at International Conferences organised abroad.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	05	--	04
Outlay in Rs. Lakhs	--	61.35	--	37.12

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	--	--	01
Outlay in Rs. Lakhs	2.70	--	--	1.23

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	21	3	0
Non-Peer Review Journals	3	4	0
e-Journals	0	0	0
Conference proceedings	1	6	0

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Number	Duration Year	Name of the funding Agency	Total grant Sanctioned (lakhs)	Amount Received (lakhs)
Major projects	05	3 years	UGC, RGSTC, BRNS	61.35	11.39
Minor Projects		--	--	--	0.09
Interdisciplinary Projects		--	--	--	--
Industry sponsored		--	--	--	--
Projects sponsored by the University/ College		--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	01	3yrs	DST	0.80	0.60
Any other (Specify)		--	--	--	--
<b>Total</b>	<b>06</b>			<b>62.15</b>	<b>12.08</b>

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

**3.9 For colleges** Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

**3.10 Revenue generated through consultancy**

**3.11 No. of conferences organized by the Institution**

Level	International	National	State	University	College
Number	-	--	--	--	--
Sponsoring agencies	--	--	--	--	--

**3.12 No. of faculty served as experts, chairpersons or resource persons**

**3.13 No. of collaborations** International  National  Any other

**3.14 No. of linkages created during this year**

**3.15 Total budget for research for current year in lakhs :**

From Funding agency  From Management of University/College

Total

**3.16 No. of patents received this year**

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialized	Applied	NIL
	Granted	NIL

**3.17 No. of research awards/ recognitions received by faculty and research fellows**

**Of the institute in the year**

Total	International	National	State	University	Dist	College
05	--	01	02	02	--	--

**3.18 No. of faculty from the Institution who are Ph. D. Guides**

**and students registered under them**

**3.19 No. of Ph.D. awarded by faculty from the Institution**

**3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)**

JRF  SRF  Project Fellows  Any other

**3.21 No. of students Participated in NSS events:**

University level  State level

National level  International level

**3.22 No. of students participated in NCC events:**

University level  State level

National level  International level

**3.23 No. of Awards won in NSS:**

University level  State level

National level  International level

**3.24 No. of Awards won in NCC:**

University level  State level

National level  International level

**3.25 No. of Extension activities organized**

University forum  College forum

NCC

05

NSS

04

Any other

01

### **3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility**

- Workshop on Wild Vegetables.
- Exhibition of Plant Diversity.
- Visit to ‘Old-age Home’
- Anti- Dowry rally
- “ Say No to Drug” rally
- **“Jago Grahak Jago”** Consumer awareness program
- Lecture on ‘Laws concerning with sexual harassment’
- Sanvedana “ presentations of ‘Poetries on women empowerment’

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	66.13 Acres		Government of Maharashtra	66.13 Acres
Class rooms	24			24
Laboratories	29			29
Seminar Halls	01			01
No. of important equipments purchased ( $\geq 1$ -0 lakh) during the current year.	03	01	BRNS	04
Value of the equipment purchased during the year (Rs. in Lakhs)	25.40	3.25		28.65
Others				

#### 4.2 Computerization of administration and library

<p>LAN facility is provided to office administration. Two computers are provided to the Library.</p>
--

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value (Rs)
Text Books	6388	255520	00	00	6388	255520
Reference Books	93934	1451890	318	164568	94252	1616458
e-Books	0	0	0	0	0	0
Journals	0	0	20	35825	20	35825
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others (specify)	0	0	0	0	0	0

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Department	Other
Existing	28			1		Computerized for administrative purpose, Biometry for staff, 1 Laptop	Computers 07	0
Added	23			0		1 laptop	LCD Projector s-2 Printers- 4 Scanners-4 Smart boards-02	0
Total	51			1		2	19	0

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Yes, Internet connectivity is provided in Office and some Departments .

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	0.08
ii) Campus Infrastructure and facilities	11.95
iii) Equipments	-
iv) Others	-
<b>Total :</b>	<b>12.03</b>

## Criterion – V

### 5 Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- 1 IQAC cell motivates career guidance cell to organize career oriented workshops.
- 2 Allotment of open study space centres to students for Group discussions.
- 3 Provides Gymnasium facility in hostels.
- 4 Recommends for enhancing facilities in Gymkhana.
- 5 Suggestions for construction of wash room in Ladies room.

#### 5.2 Efforts made by the institution for tracking the progression

1. Implementation of remedial coaching in regular time table.
2. Arranged workshop for clearing CET for Post-graduation.
3. Arranged counselling lectures and workshops for tracking the progression.
4. Financial Support for economically weaker students for participation in Industrial Visits and study tours.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1148	73	31	-

(b) No. of students outside the state

Nil
-----

(c) No. of international students

Nil
-----

	Men	No	%		Women	No	%
		-	-			-	-

Last Year 2010-11						This Year 2011-12					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
659	156	01	212	2	1030	772	176	04	268	1	1221

Demand ratio: **3.30**

Dropout % :**10.12**

**5.4 Details of student support mechanism for coaching for competitive examinations (If any)**

Separate provision made for the preparation of competitive examination.

No. of students beneficiaries 200

**5.5 No. of students qualified in these examinations**

NET Nil SET/SLET Nil GATE Nil CAT Nil  
 IAS/IPS etc Nil State PSC Nil UPSC Nil Others Nil

**5.6 Details of student counselling and career guidance**

- 1) Lecture “Career in Merchant Navy ”
- 2) Lecture “ Career Options in Future “
- 3) Lecture “ Personality development through fine Arts.

No. of students benefitted 250

**5.7 Details of campus placement**

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1. Thermax Ltd. Pune	12	02	07
2. Central Police Force	25	01	
3. VARIAC	08	03	

**5.8 Details of gender sensitization programmes**

- 1) Lecture “Sexual Harassment Prevention, Prohibition and redressal Act 2010 ”
- 2) Student participated in Essay and Poster Competition on “Female Foeticide” held at Yashwantrao Chavan Pratisthan, Mumbai.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level

International level

Cultural: State/ University level  National level

International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount in Rs
Financial support from institution	105	25752
Financial support from government	217	879686
Financial support from other sources (Malhotra Foundation)	06	60000
Number of students who received International/ National recognitions	1 DST INSPIRE	60000

### 5.11 Student organised / initiatives

Fairs: State/ University level  National level  International level

Exhibition: State/ University level  National level  International   
level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:**“Quality Education for Personality and for Nationality”

**Mission:** To impart quality education to students from all strata of society, to create and to stimulate a conducive academic atmosphere for Higher Education, to ensure values like Truth, Honesty, Character, Sacrifice among the Students by sensitizing them to various issues and problems of the society and to make them competent, global citizens, aware of new technologies and scientific temper.

**Goals Set for this year are:**

1. To create Environmental Awareness.
2. To conduct Co-curricular activities related to : Ready Reference practice and Intercollegiate competitions
3. To organize programs related Empowerment of Girl students.
4. To enhance and guide student about different employments available to them.
5. To create awareness about need of sound health and sound mind.
6. To organize workshops for the of staff as well as students.
7. To emphasize on promotion of research culture.

#### 6.2 Does the Institution has a management Information System

Yes.

- Annual/Periodic reports of the various Committees, Departments and Units of the college.
- Various circulars, orders, letters
- Minutes of the Meetings
- Meetings, discussions and oral communications
- Feedback from various stakeholders
- College prospectus and annual magazine -‘Rajaramiya’/ other publications.
- Correspondence with GOs, NGOs
- College website, Net browsing and other ICT tools
- ‘Sevarth’-, a Government information system, includes personal information of faculties and staff members.

### **6.3 Quality improvement strategies adopted by the institution for each of the following:**

#### **6.3.1 Curriculum Development**

- Faculty members (BOS and sub-committees) are engaged for framing syllabus
- Organization/ Participation in the seminars on curriculum development.

#### **6.3.2 Teaching and Learning**

- Seminars on were organized for B.A III and B.Sc III students
- Departmental clubs organized various competitions related to subject such as Elocution, Poster, Model, Essay and Lecture.
- Every Year on 26<sup>th</sup> December English department organizes Barrister Khardekar Lecture series in memories of Barrister Khardekar.
- Remedial coaching scheme is practised for reserved category students.
- The Agnihotri prize is awarded to the Best Rajaramian student from the Arts faculty.

#### **6.3.3 Examination and Evaluation**

- Conduct of Central Assessment Programme of Shivaji University, Kolhapur
- Organizing Preliminary exams for third year chemistry and Botany students
- Progress of students monitored through Internal Unit tests, Assignments and Term end Examination.

#### **6.3.4 Research and Development**

- UGC sanctioned travel grant of Rs. 1.87 lakh for research work presentation at China to the faculty.
- Proposal for organizing national level conference in botany was sent to UGC.
- Faculty were encouraged for participating and presenting their research work at various International and National conferences/symposia.

#### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

- OHP and LCD Projectors facilities available in some departments.
- Well equipped and Spacious Laboratories.
- Separate building for some departments

### 6.3.6 Human Resource Management

- Faculties and non-teaching staff are encouraged to participate in various skill development programmes
- Deputation of the faculties to orientation, refresher and short-term courses
- Co-operative temperament for completing assigned task and felicitation for good work is in practice.
- A self - appraisal mechanism to facilitate faculty introspection and staff evaluation is practised.
- The Grievance redressal cell for faculty and staff is functional

### 6.3.7 Faculty and Staff recruitment

- The recruitment of the faculty is done by MPSC a govt. organization.
- Additional faculties required (viz. CHB. Visiting, guest lecturers) are appointed by the Principal with prior permission of DHE.
- The administrative staffs are recruited by Joint Director of Higher Education according to the vacancies

### 6.3.8 Industry Interaction / Collaboration

- MoU, interaction and collaboration were done with Industries, Institutions, and NGOs.

### 6.3.9 Admission of Students

- Transparent admission system according to government rules and regulation.
- Admission on the basis of merit.
- Separate committees at each level
- Choice for subject/ subject groups given even at higher level
- Even at higher levels other college student's interest is also considered in genuine cases.
- Grievances during the procedure are rectified by the committee members with the help of Principal.

#### 6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> <li>• GPF</li> <li>• GIS</li> <li>• Medical reimbursement</li> <li>• Loan facility</li> <li>• Local Travel Concession</li> <li>• Principal bungalow, staff quarters, residential accommodation for Rectors available</li> </ul>
Non teaching	<ul style="list-style-type: none"> <li>• GPF</li> <li>• GIS</li> <li>• Festival Advance</li> <li>• Medical reimbursement</li> <li>• Loan facility to employees</li> <li>• Local Travel Concession</li> <li>• Staff quarters</li> </ul>
Students	<ul style="list-style-type: none"> <li>• Students Aid Fund.</li> <li>• Dakshina Fellowship.</li> <li>• GOI Scholarship</li> <li>• Minorities Scholarship</li> <li>• Merit Scholarship and Fellowship</li> <li>• Fee concession to Economically weaker students (EBC)</li> <li>• Accidental Insurance</li> <li>• Sport kits</li> <li>• Awards and prizes</li> </ul>

#### 6.5 Total corpus fund generated

Rs.26350/-

#### 6.6 Whether annual financial audit has been done

Yes

No

#### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DHE- Pune	Yes	Internal Audit Committee
Administrative	Yes	Government of Maharashtra	Yes	

**6.8 Does the University/ Autonomous College declares results within 30 days?**  
NA

For UG Programmes Yes  No

For PG Programmes Yes  No

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

Not Applicable

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

Not Applicable

**6.11 Activities and support from the Alumni Association**

- Career guidance to the present students through KAL-AAJ-AUR-KAL.
- Some alumni also work as LAC members and contribute in the progress of our college.
- Alumni organizes lectures and also deliver lectures as experts on various topics.
- Books are donated by the Alumni either to the main library or to their respective departments.
- Mr.Parikh, an alumni, initiated 'Prin.Bar. Balasaheb Khardekar Endowment lecture series' as a mark of respect to his teacher.
- Senior Alumni have their own local association through which they interact with the Principal and the faculty to discuss new plans for academic growth.

**6.12 Activities and support from the Parent – Teacher Association**

- Parent- teachers meet was organized for Senior College.
- The suggestions of the parents are taken into consideration for the achievement of academic excellence.

### **6.13 Development programmes for support staff**

- Workshop on MS-Excel for office staff
- State Level Seminar on “Advance Techniques in laboratory work”
- Workshop on “Role of Administrative staff in Re-accreditation of College”

### **6.14 Initiatives taken by the institution to make the campus eco-friendly,**

- Botany Department, organized 05 workshops “Awareness Programme on Conservation and Utilization of Wild and Edible Medicinal Plants, Vegetable and Natural Color Resources from Kolhapur District”, under Call for Green Ideas funded by Environment Department, Govt. of Maharashtra.
- Trees census is done regularly for last five years.
- Use of Solar water system in hostels
- Environmental audit
- Tree plantation

## Criterion – VII

### 7. Innovations and Best Practices

#### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Subject related intercollegiate essay and elocution competitions
- One day workshop on ‘Elegant Universe’ by Astro-club
- Environmental awareness
- Displaying news paper excerpt related to their subject
- Conceptual understanding using teaching aid (models, charts and animated slides)
- Research flavour given to the aspirants even at the entry level of graduation.
- Students Utility Space and attached wash room in Girls Room was constructed.

#### 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Several activities organized for:

- Gender equality awareness.
- Environmental Awareness
- Health and fitness awareness
- Intercollegiate competitions
- Alumni meet
- Association with local NGO “Akash Darshan Mandal”
- I prize in University organized research level competition : “Avishkar”
- Faculty Motivation towards research : Address of Vice –chancellor of Sabargamuna University, Srilanka.

#### 7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study (Please see Annexure No II)

The Institution has decided to focus on two best practices

- Empowerment of girl students
- Self employment of students

#### 7.4 Contribution to environmental awareness / protection

- Exhibition on 'Plant Diversity' for school students
- Workshop on 'Health and environment' with Janaswasthya Dakshata Samiti
- National symposium on food security and environmental management
- Competitions of Wild vegetable recipies with nisarg Mitra, Kolhapur
- Five workshops on 'Call for green ideas'
- Tree plantation
- Clean campus campaign

#### 7.5 Whether environmental audit was conducted?

Yes	√	No
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#### 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. Established Internal Core committee to track the academic progress of College.
2. Principal S. V. Apte Lecture Series was organized under the sponsorship of Shivaji University.
3. Awareness program regarding National Security was organized.
4. Extension Activities: Visit to Old age and School of specially challenged students.
5. Honorable Vice-Chancellor of Sabargamuna University (Dr Mahinda Rupasinghe, Sri Lanka visited our College.
6. Teachers deputed to Faculty Improvement Program organized by MRA Center, Panchgani especially for teachers.
7. Papers published in National and International Journals, Projects were undertaken.
8. Several Inter College Competition for students were organized.

## 8. Plans of institution for next year

1. Celebration of Birth Centenary year of Late Shri Yashwantrao Chavan , Deputy Prime Minister and Chief Minister of Maharashtra
2. Student Self-employment
3. Empowerment of girl students
4. Jagar Janivancha Abhiyan of Govt. of Maharashtra for gender equality
5. To organise National and University level conferences and workshops.
6. To organise health and fitness awareness programmes

**Name: Dr. R.M. Kamble**



*Signature of the Coordinator, IQAC*

**Name : Principal Dr. V. B. Helavi**



*Signature of the Chairperson, IQAC*

FOR PERSONALITY...  
FOR NATIONALITY...

## शुभाशम महाविद्यालय कोल्हापूर.

महाविद्यालयाची शैक्षणिक  
दिनदर्शिका २०११-२०१२

अ. क्र.	तपशील	तारखा
१)	प्रथम सत्र आरंभ व प्रवेश प्रक्रिया सुरुवात	२० जून २०११
२)	महाविद्यालय अध्यापन प्रारंभ	२५ जून २०११
३)	विद्यार्थी संसद निवड	प्रथम / द्वितीय सप्ताह ऑगस्ट २०११
४)	स्वातंत्र्यदिन समारंभ	१५ ऑगस्ट २०११
५)	विविध मंडळाचे उद्घाटन आणि कार्यक्रमास सुरुवात	तृतीय सप्ताह ऑगस्ट २०११
६)	शिक्षक दिन	५ सप्टेंबर २०११
७)	सांस्कृतिक कार्यक्रम	द्वितीय / तृतीय सप्ताह सप्टेंबर २०११
८)	गांधी जयंती	२ ऑक्टोबर २०११
९)	सहामाही परीक्षा	द्वितीय/तृतीय सप्ताह ऑक्टोबर २०११
१०)	प्रथम सत्र समाप्ती व दीपावली सुट्टी सुरुवात	२२ ऑक्टोबर २०११
११)	द्वितीय सत्र सुरुवात	११ नोव्हेंबर २०११
१२)	आनंद बझार / पारंपरिक दिन विविध गुणदर्शन	द्वितीय व तृतीय सप्ताह डिसेंबर २०११
१३)	प्रजासत्ताक दिन समारंभ	२६ जानेवारी २०१२
१४)	पारितोषिक वितरण समारंभ	शेवटचा सप्ताह जानेवारी २०१२
१५)	विद्यापीठ प्रात्यक्षिक परीक्षा	दुसरा सप्ताह फेब्रुवारी २०१२
१६)	विद्यापीठ लेखी परीक्षा	मार्च-एप्रिल २०१२
१७)	द्वितीय सत्र व शैक्षणिक वर्ष समाप्ती	३० एप्रिल २०१२

टीप : वरील दिनदर्शिकेमध्ये बदल होऊ शकतो.

### 7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

A) Empowerment of girl students

B) Student self employment

We have decided to organize various activities with these two goals in mind

#### **Best Practice No 1:**

**1) Title: Empowerment of girl students. :**

**2) Goals:**

- To encourage girl students to take higher education and participate in various college activities by counselling.
- To check health and psychological problems of girl students.
- To teach various self defence skills.
- To acquaint girl students with female role model in various fields.
- To teach self employability skills to girl students.
- To help girl students for placement after graduation

**3) Context:** The scientific and technological development during the last two decades has drastically changed the role of women in the modern society. This has also created some areas of concern such as the Gender Equality, Women Security and wider area of activities of greater responsibilities.

Traditional attitudes and patriarchal mindset, taboos, lack of self confidence, wrong concepts of beauty and fitness are some of the barriers to Women empowerment.

It has become necessary to view Women empowerment in the context of global society and the capacities and roles played by the women in the developed countries.

Special guidance and training for women has become necessary for encouraging and preparing the Girl students to face the problems of modern ethos and global competencies. Therefore, the college has decided to make special efforts in this context.

**4) Practice:**

1. At the time of admissions in the month of June counselling session was held to make them aware of various career avenues in future and various college club activities which will help them in shaping their personality.
2. Health Check-up Camps were held for the residents of girl hostel regularly.

3. The girl students were deputed for various workshops, seminars and conferences organized by different Institutions.
4. The Institution organized lectures, demonstrations, exhibitions, competitions etc.

**List of various activities conducted according to work plan**

**Table 1 : List of Lectures conducted :**

Sr	Date	Topic of the Lecture	Name of Guest	Name of the Institute	No. of students benefited
1	13/10/2011	Mental Health & Yoga	Dr. S.S. Hunswadkar	Rajaram College, Kolhapur	60
2	24/12/2011	Laws concerning with Sexual Harassment	Dr. Priti Patil	Jaysingpur college, Jaysingpur.	110

**Table 2: Details of various programmes conducted by different Institutions for which our girl students were deputed :**

Sr. No	Date	Programme	Name of the Org. Institution	No. of students benefited
1	10 to 12 Aug 2011	3 days workshop "Tarunyabhan"	Rani Bang Foundation and Kolhapur Medical Association	16
2.	03/01/2012	Gender Equality & Capacity Building	New College, Kolhapur	5

**Table 3 : Details of various Competition conducted by the Rajaram College students only:**

01/08/2011	An essay and Poster competition on the topic " <b>Female Feticide</b> "	Yashwantrao Chavan Prathishthan, Mumbai	15 girls and 1 boy
23/01/2012	Rangoli and bridal make-up Competition	Ladies Association	70
24/12/2011	Sanvedana – Presentation of Poetries on women empowerment	Ladies association	75

6/1/2012	Sanvedana, expression of students regarding various social issues.	Ladies association.	90
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### 5) Evidences of Success:

The college has a tradition of organizing women empowerment programme from time & again. These programs helped the following students.

Sr. No.	Name of the student	Achievement	Year
1.	Prithvi Joshi	University Scholarship	2011-12
2.	Amruta Naik	Persuing PhD in Ireland	2012- Till date

### 6) A) PROBLEMS ENCOUNTERED:

- Scarcity of required expert resource persons.
- Time constraint.
- Compulsion of restriction on number of admissions for training programs.
- No special budgetary provision.

### B) RESOURCES REQUIRED:

- Expert Resource persons
- Financial support

### BEST PRACTICE No.2:

#### 1) Title: SELF EMPLOYMENT

#### 2) Goals:

- Teaching of Self employability skills to students.
- Career Counselling of Students.
- Guidance to students for Competitive Examinations
- To help students for placement after Graduation
- Guidance for personality development.

### 3) Context:

In today's competitive globalized scenario, it has become essential for the students to upgrade them to meet the challenges around. The institute has taken the responsibility of moulding our students for this purpose.

Hence, the main goal of this best practice is to make the students self reliant & confident through self employment. Keeping this goal in mind the institution has organized several skill development programmes which will enable the youth to face the challenges of competitive job market.

### 4) Practice:

#### List of various activities conducted for Self Employability Skills

**Table 1 : List of Lectures & Workshops conducted**

Sr	Date	Topic of Lecture	Name of Guest	Name of Institute	No. of Students
1.	10/08/2012	Lecture on Quality Control in food Industry	Dr. P.S.Lokhande	Department of Food Technology	75
2.	2011-12	Workshop on Mat Lab & C++ Language	Department of Maths	Rajaram College	90
3.	14/09/2012	Workshop on Web Designing	Ajit Shinge,	Department of Hindi	50
4.	2012	Lecture on Tourism as carrier	Dr. H. S. Wanmore, Shahaji College, Kolhapur	Department of Geography	60
5.	09/01/2012 10/01/2012	Workshop on Nursery Training	Department of Botany & Nisarg Nursery	Botany Department	40

**Table 2 : Programmes Conducted Under Personality Development:**

Sr.	Date	Topic	Name Of Guest	Name of Institute	No. of Students
2.	11/01/2012	Workshop on Successful Leader in Industrial Sector		Department of Psychology	54
3.	14/02/2012	Lecture on Positive Approach	Dr. Bharat Naik	Psychology Department	50
4.	05/09/2012	Lecture on Self Swot Analysis	V..D. Tadsare	Psychology Department	45

**Table 3 : Guidance for Competitive Exams, Career & Placements:**

Sr.	Date	Topic	Name of Guest	Name of Institute	No. of Students
1	21/01/2011	Exam on General Knowledge for College Students	Social Science club & Career Counselling Cell	Rajaram College	95
2	01/10/2011	Lecture on Preparation for NET, SET exams	Dr. R.L. Deopurkar, Head of Department of Microbiology, Pune University	<u>Department of Microbiology</u>	60

**5) Evidence of Success:** The above programs helped the following students in entrepreneurship.

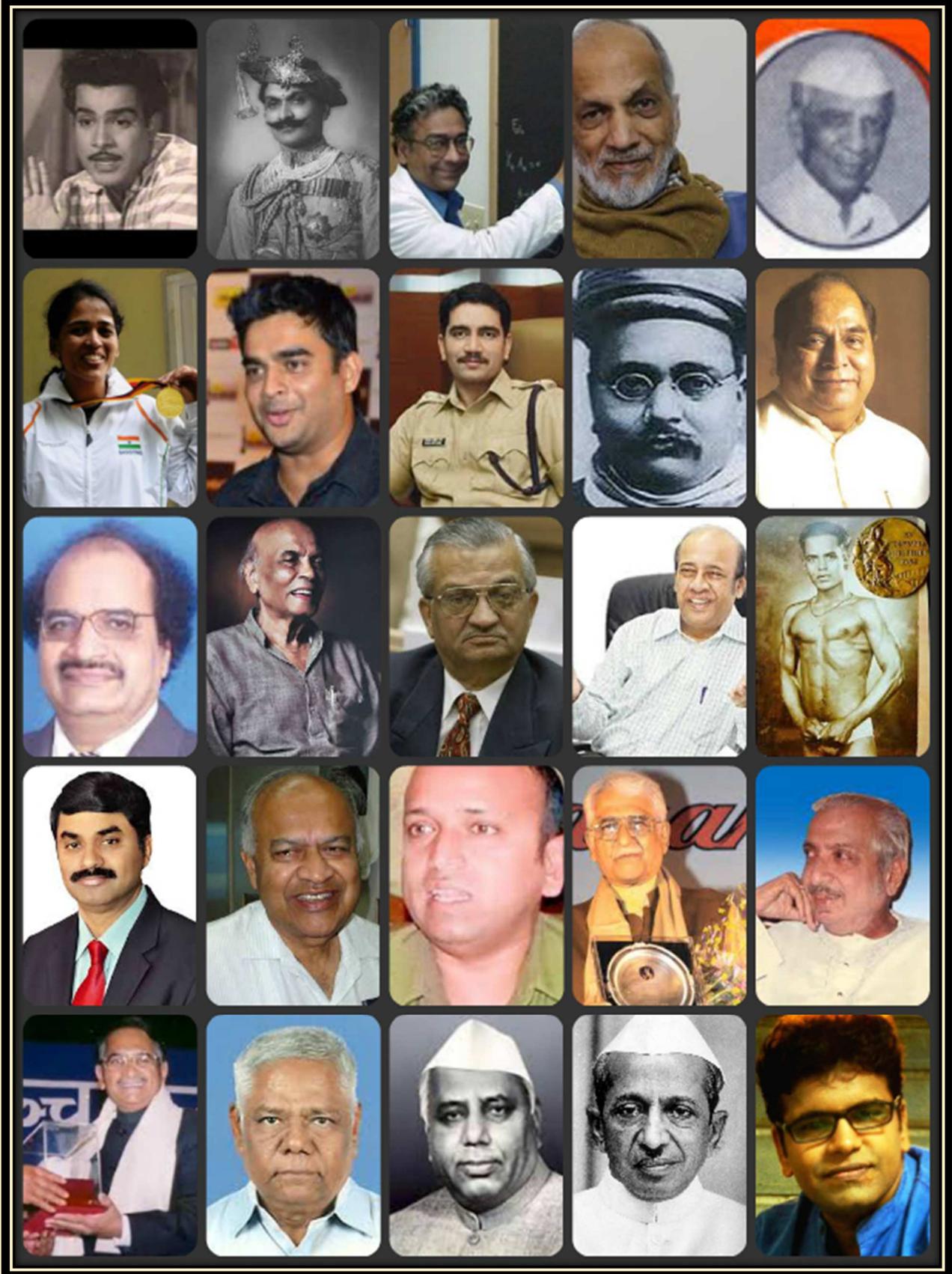
Sr. No.	Name of the student	Achievement	Year
1.	Vinayak Jadhav	Own Business- Hotel	2011
2.	Avdhut Gaikwad	Best NSS Volunteer University & State Level Started own Business	2011-2012

**6) a): Resources required:**

- Man power for the organization of program
- Funds
- Expertise

**b) Problems encountered:**

- Scarcity of funds
- Time constraints
- Availability of expertise as per our time schedule



*Wellknown Rajaramiyan*